FOR OFFICIAL USE ONLY (INFO DESK): ☐ *Private* ☐ *Corporate / Company* ☐ *Institution (Schools, Church, Health)* ☐ *NGO / Civil Society Organisation*

NS File Number

Plot Number: _____ *Plot Size: (m2):* _____ *Landuse:* Residential

This Form is FREE and NOT FOR SALE (this Form can be copied)

APL

Application for Plot of Land

Version 3

NASARAWA GEOGRAPHIC INFORMATION SERVICE (NAGIS)

Please attach 1 Passport Picture for your C-of-O here carefully at the Edge of the Photo. Don't pin the Face!

APPLICATION FOR PLOT OF LAND FROM GOVERNMENT LAYOUT

TA`AL ORANGE MARKET ESTATE KARU L.G.A.

1. Application Date: Day / Month / Year

(Please complete this form. Fill in **CAPITAL LETTERS** and tick the appropriate items. See also the back page for more description and further information and refer to the Application Guidelines and for the **DOCUMENTS TO BE SUBMITTED.** Uncompleted Application Forms will lead into **NO R-of-O.**)

2. Name of Applicant: !!! Title / Firstname / Middlename / Lastname !!! or !!! Name of Organisation, Company, School, Church e.g. !!!

3. Address and Contact Details of Applicant (for Organisation Address of the Headquarter or main Institution:

House No: (7) Street Name: (Shendan)

District: (Bukan Sidi) City/Town: (Lafia) State: (Nasarawa)

Country: (Nigeria) P.O. /P.M.B.: (040 Lafia) C/O:

Additional Address Information: (Rukuba Barracks)

Phone 1: Phone 2: Phone 3:

Email:

4. Contact Person: Designation:

Title: First: Middle: Surname:

Phone: Email:

5. Tax Identification Number of Applicant (if Private or Organisation):

TIN: Tax Identification Number

6. Business Registration Number of Applicant (only if Organisation):

Registration Number (RC): (for organisation) if applicable

7. Additional Information for Private Applicant only:

Gender: ☐ Male ☐ Female Date of Birth: Local Gov.:

Nationality: State of Origin:

Marital Status: ☐ Single ☐ Married ☐ Separated ☐ Divorced ☐ Widowed

Religion: ☐ Christianity ☐ Islam ☐ None ☐ Other specify:

Education: ☐ Primary ☐ Secondary ☐ Tertiary ☐ Other specify:

8. Preferred Layout or Location: TA`AL ORANGE MARKET ESTATE LAYOUT

9. Required Plot Size (sqm):

10. Write your comment:

Applicant Signature:

P.T.O.

Please read and fill out this form very carefully. Any mistake may cause delay in the processing of your application!

P.T.O.

NASARAWA STATE OF NIGERIA
MINISTRY OF LANDS AND PHYSICAL PLANNING

ALLOCATION LETTER
TA`AL ORANGE MARKET ESTATE KARU L.G.A.

We are pleased to inform you that His Excellency, the Governor of Nasarawa State, Umaru Tanko Al-Makura, has approved the allocation of plot; No_____ at the "TA`AL Orange Market Estate Site and Services Scheme Layout, Karu" to you.

For processing of your title you are requested to fill the APL Application Form on the back side of this form and return to the NAGIS Service Centre in Mararaban Gurku Karu, within _____ days/hours.

NAME OF ALLOTTEE _____

Please accept our congratulations;

Yours faithfully

_____
for: The Governor of Nasarawa State

Please submit a complete filled copy of the APL Application Form on the back side of this Letter together with a copy of your National ID Card or International Passport or Drivers Licence or Voter Registration Card and One Passport sized Photograph for your C-of-O.

Short Application Guidelines

1. Private or organizational applicants need to complete the APL form on the back side and return a copy to the NAGIS Service Centre in Karu.
2. Proof of the applicants identity is required (National ID Card or International Passport or Drivers Licence or Voter Registration Card).
3. One passport sized photograph of the applicant is required for your C-of-O. DONT staple or pin the picture on the face.
4. The applicants address must be properly described and the telephone numbers must be readable and complete (e-mail if available).

Key Steps in the processing of the application to acquire a plot of land after the submission of the Application Form and required Documents!

(a) The Allocation of a Plot is recommended by the Governor of Nasarawa State.
(b) The Allocation Letter and the APL Application Form is send to the Allottee.
(c) The Allottee must return a copy of the complete filled APL (back side of this Letter) to the NAGIS Service Centre together with a Proof of Identification and one Passport Picture.
(d) NAGIS Service Centre opens the permanent "NS" file and collection of the Acknowledgement Letter by the applicant.
(f) The Offer of Terms and Condition for the R-of-O, Initial Bill and Acceptance Letter are recommended by the DG Nagis.
(d) The Terms and Conditions are signed and conveyed to the applicant. A Bill can be attached.
(e) The Certificate of Occupancy (C-of-O) is prepared, checked, approved and signed by the Governor.
(f) Once the eventually Outstanding's are settled, the C-of-O will be conveyed to the applicant.
(g) Ground rent needs to be paid in full every year (account statements are available from the NAGIS Service Centre).

Declaration:
It is a punishable offence to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy was issued based on false or inaccurate information, the Governor may at his sole discretion, revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you supply on this form is public knowledge may be published in the media.

NAGIS Helpline: 0805 482 2552 or 0703 267 7637