



APPLICATION FOR RE-GRANT OF RIGHT OF OCCUPANCY

Application Form for Private and Organisation Title Holder

This Form has to be submitted attached to the UCI or UCO Form with Details of the Land Owner.
Proof of identity is required. Recognized official ID's include National ID Card, International Passport, Driver's Licence, and Voter's Registration Card.

To apply for Re-Grant for Right of Occupancy under Lands File Number:

1. Application Date: Day / Month / Year 2. Application for: Private Organisation

3. Name of Applicant: !!! Title / Firstname / Middlename / Lastname !!! or !!! Name of Organisation, Company, School, Church e.g. !!!

4. TIN: Tax Identification Number 5. Phone: 6. Email:

7. Contact Name: Title / Firstname / Middlename / Lastname 8. Contact Phone:

Details of the Expired Title (previous R-of-O or C-of-O) of the Property

9. Date of R-of-O: Day / Month / Year 10. Commence Date: Day / Month / Year 11. Expired Lease Term:

12. Property Location and / or Plot Number:

13. Property L.G.A.: (Lafia L.G.A.) 14. District: (Bukan Sidi) 15. Town: (Lafia)

Details for the new Title (Re-Grant of R-of-O)

16. Purpose for which the Land is used: 17. Value of Improvement:

18. Is the Applicant the original Land Owner? Yes No If "No" how did you acquire the Plot and who is the former Owner?

Change of Ownership Customary C-of-O Power of Attorney Assignment Allocation Letter Part Surrender

Sublease Deed of Gift Letter of Administration Other:

Name of former Owner: Date of Transaction: Day / Month / Year

19. Demarcation of Plot: the Plot is surveyed (Survey Data submitted) the Plot is NOT surveyed and I need a Property Identification for my TDP
(if your Plot is not surveyed please fill an Property Identification Form PIT)

20. Applicant Signature:

Type of Applicant	Processing Fee
Private Individual	15,000
Corporate / Company	30,000
Institutions (School, Church, Health)	20,000
Civil Society and Non Gov. Organisation (NGO)	10,000

PAYMENT

The Amount includes the Processing Fee for Re-Grant of R-of-O.
The Payment is not refundable and must be paid at **DIAMOND BANK** into the Lands Revenue Account **0025645834** of the Nasarawa State Ministry of Finance.
The Bank Teller must be submitted together with the completed filled Application Form.

Required Documents:

1. Proof of Identity (National ID, Passport, Work ID, Drivers License)
2. Proof of Ownership (Statutory C-of-O, Letter of Terms and Condition (R-of-O), Assignment)

Short Application Guidelines and Key steps in the processing of an application for Re-Grant of R-of-O

(for more Information get the full Application Guidelines from NAGIS Customer Service or www.nagis.org)

Declaration:
It is a punishable offence to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy was issued based on false or inaccurate information, the Governor may at his sole discretion, revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you supply on this form is public knowledge may be published in the media.

NAGIS Helpline: 0805 482 2552 or 0703 267 7637

Completed forms, evidence of payment and documents can be returned to either: the Ministry of Lands and Physical Planning in Lafia or to the NAGIS Service Centre at Mararaban Gurku or to the Area Offices in Keffi, Nasarawa and Akwanga.

