



NASARAWA STATE OF NIGERIA
MINISTRY OF LANDS AND PHYSICAL PLANNING

APPLICATION FOR SITE PLAN SERVICE

Application Form for Private and Organisational Customers

1. Application Date: Day / Month / Year 2. Application for: Private Organisation Agent

3. Applicant Name: Title / Firstname / Middlename / Lastname 4. Phone: _____

Details of the Property Owner (Name on Site Plan)

5. Name Property Owner: !!! Title / Firstname / Middlename / Lastname !!! or !!! Name of Organisation, Company, School, Church e.g. !!!

6. Gender: Male Female 7. Date of Birth: _____ (for private) 8. Registration Number (RC): _____ (for organisation) if applicable

9. Nationality: _____ (for private) 10. State of Origin: _____ (for private) 11. Local Gov.: _____

12. House No: _____ (7) Street Name: _____ (Shendan Road)

District: _____ (Bukan Sidi) City/Town: _____ (Lafia) State: _____ (Nasarawa)

Additional Address Information: _____ (Rukuba Barracks)

13. TIN: Tax Identification Number 14. Phone: _____ 15. Email: _____

Description and Location of the Property to appear on the Site Plan

16. L.G.A.: _____ 17. Plot Size: _____ 18. Landuse: _____ (for appropriate description see back page)

19. Location of the Land: _____

Declaration: _____ Applicant Signature: _____

It is a punishable offence to provide any false information and / or make any false statements or claims when completing this form. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you supply on this form is public knowledge may be published in the media.

Details of Appointment (NAGIS Field Team Officer) FOR OFFICIAL USE ONLY

Appointment Date: Day / Month / Year Appointment Time: _____

Meeting Point: _____

Field Team Officer First Name: fullname Middle: fullname Surname: fullname

Officers Phone: _____ NAGIS Field Team Service Number: **0811 399 1834**

Please cut this form here and issue the acknowledgement slip to the customer!

Details of Appointment for the Customer ACKNOWLEDGEMENT SLIP

Appointment Date: Day / Month / Year Appointment Time: _____

Meeting Point: _____

Field Team Officer First Name: fullname Middle: fullname Surname: fullname

Officers Phone: _____ NAGIS Field Team Service Number: **0811 399 1834**

NAGIS Field Officer Signature: _____



Specify the Landuse or the Purpose Clause and copy the description to item 18 on the front page :

RESIDENTIAL

- Private Residential
- Staff Quarter / Life Camp

MIXED USE

- Multi-Purpose
- Special Development
- Comprehensive Development

AGRICULTURAL

- Farming
- Horticulture

COMMERCIAL

- Commercial Housing Estate
- Hotel
- Hostel
- Motel
- Guest House (Hospitality)
- Restaurant / Fast Food
- Neighbourhood Centre
- Shopping Mall / Plaza
- Small Shops / Corner Shops
- District Market
- Supermarket
- Shopping Complex
- Office
- Banking /Insurance /Services
- Warehouse
- Bakery / Cafe'
- Plant Nursery
- Workshop
- Petrol Filling Station
- Gas Refilling Station
- Fuel Depot
- Garage / Carwash
- Internet Café
- Cinema / Theatre
- Sports Facility

PUBLIC INSTITUTION

- Nursery School
- Day Care
- Nursery & Primary School
- Primary School
- Secondary School
- University
- Research Institute
- Educational Institution
- Training / Vocation Cent. / College
- Clinic
- Hospital
- Veterinary Clinic
- Dental Clinic
- Laboratory
- Church
- Mosque
- Place Of Worship
- Fire Service
- Court / Jurisdiction
- Library
- Community Centre

INDUSTRIAL

- Quarry
- Borrow Pit
- Mining / Minerals
- General Manufacturing
- Metal or Wood Factory
- Paper, Chemicals, Textil
- Stones, Sediment, Ceramics
- Water Packaging, Bottling
- Agro-Allied

PUBLIC UTILITY UNIT

- Post Office
- Power Station/ Subst./ Transformer
- TV Or Radiostation
- Water Treatment Plant
- Dump Site

TRANSPORTATION

- Bus Depot
- Motor Park
- Lorry / Trailer Park

OPEN SPACE / GREEN AREA

- Play Ground / Picnic Area
- Recreation and Holiday Resort
- Amusement Park
- Game Reserve / Zoo
- Sports Area
- Golf Course
- Equestrian Centre
- Country Club / Health Farm
- Neighbourhood Park
- Recreational Centre
- Entertainment Complex
- Cemetery
- National Memorial Park
- Local Park
- District Park
- Prayer Site

Application Guidelines

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PAYMENT

The Amount of 5000 Naira Siteplan Service Fee is not refundable. You are expected to pay the Amount at DIAMOND BANK into the Lands Revenue Account 0025645834 of the Nasarawa State Ministry of Finance. The Payment (Bank Teller) must be submitted along with the completed filled Application Form.

Proof of identity is required. Recognised official ID's include National ID Card, International Passport, Driver's Licence, and Voter's Registration Card.

IMPORTANT NOTE:

If the applicant is unable to meet the NAGIS field team officer at the agreed time and date, then the applicant must - in good time - call or text the NAGIS filed team service number to cancel and make a new appointment.

Declaration:

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NAGIS Helpline: 0805 482 2552 or 0703 267 7637

Version 5 (March 2017)

