



## APPLICATION FOR CHANGE OF LANDUSE

Application Form for Private and Organisation Title Holder

This Form has to be submitted Attached to the UCI or UCO Form. Proof of identity is required. Recognized official ID's include National ID Card, International Passport, Driver's Licence, and Voter's Registration Card.

To apply for Change of Landuse under R-of-O Number: \_\_\_\_\_

and Title Holder: \_\_\_\_\_

1. Property L.G.A.: \_\_\_\_\_ (Lafia L.G.A.) 2. District: \_\_\_\_\_ (Bukan Sidi) 3. Town: \_\_\_\_\_ (Lafia)

4. Property Location: \_\_\_\_\_ (Shendan Road)

5. Plot Number: (if applicable) \_\_\_\_\_ 6. Date of R-of-O: Day / Month / Year  I have not yet received my R-of-O

7. Old Landuse / Purpose Clause as described on the R-of-O: \_\_\_\_\_ (for appropriate description see table below)

8. New Landuse / Purpose Clause description for the new R-of-O: \_\_\_\_\_ (for appropriate description see table below)

9. Document of Demarcation submitted:  Survey Data / Coordinates  Layout Map  Site-Plan  TDP

10. New Value of Improvement: \_\_\_\_\_ 11. Applicants Phone: \_\_\_\_\_

12. Date: Day / Month / Year 13. Applicant Signature: \_\_\_\_\_

Type of Applicant	Processing Fee
Private Individual	65,000
Corporate / Company	80,000
Institutions (School, Church, Health)	70,000
Civil Society and Non Gov. Organisation (NGO)	60,000

### PAYMENT

The Amount includes the Processing Fee for Change of Landuse, the Preparation Fee for the Offer of the Right of Occupancy and the Site Inspection Fee. The Payment is not refundable and must be paid at **DIAMOND BANK** into the Lands Revenue Account **0025645834** of the Nasarawa State Ministry of Finance. The Bank Teller must be submitted together with the completed filled Application Form.

### Short Application Guidelines

R-of-O Title Holders who intend to change the use of their registered property or Title Holders who are not using their property according to the Titles Description, can apply for **CHANGE OF LANDUSE with the CLU form**. Ministry of Lands and Physical Planning (MLPP) Town Planning will contact the Applicant for a Site Inspection.

(for more Information get the full Application Guidelines from NAGIS Customer Service or [www.nagis.org](http://www.nagis.org))

Please fill the Application Form and choose the Landuse Description from the available Option in the Table below

- |   |   |  |   |  |
|---|---|--|---|--|
| <p><input type="radio"/> <b>RESIDENTIAL</b></p> <p><input type="checkbox"/> Private Residential</p> <p><input type="checkbox"/> Staff Quarter / Life Camp</p> | <p><input type="radio"/> <b>COMMERCIAL</b></p> <p><input type="checkbox"/> Commercial Housing Estate</p> <p><input type="checkbox"/> Hotel</p> <p><input type="checkbox"/> Hostel</p> <p><input type="checkbox"/> Motel</p> <p><input type="checkbox"/> Guest House (Hospitality)</p> <p><input type="checkbox"/> Restaurant / Fast Food</p> <p><input type="checkbox"/> Neighbourhood Centre</p> <p><input type="checkbox"/> Shopping Mall / Plaza</p> <p><input type="checkbox"/> Small Shops / Corner Shops</p> <p><input type="checkbox"/> District Market</p> <p><input type="checkbox"/> Supermarket</p> <p><input type="checkbox"/> Shopping Complex</p> <p><input type="checkbox"/> Office</p> <p><input type="checkbox"/> Banking /Insurance /Services</p> <p><input type="checkbox"/> Warehouse</p> <p><input type="checkbox"/> Bakery / Cafe'</p> <p><input type="checkbox"/> Plant Nursery</p> <p><input type="checkbox"/> Workshop</p> <p><input type="checkbox"/> Petrol Filling Station</p> <p><input type="checkbox"/> Gas Refilling Station</p> <p><input type="checkbox"/> Fuel Depot</p> <p><input type="checkbox"/> Garage / Carwash</p> <p><input type="checkbox"/> Internet Café</p> <p><input type="checkbox"/> Cinema / Theatre</p> <p><input type="checkbox"/> Sports Facility</p> | <p><input type="radio"/> <b>PUBLIC INSTITUTION</b></p> <p><input type="checkbox"/> Nursery School</p> <p><input type="checkbox"/> Day Care</p> <p><input type="checkbox"/> Nursery &amp; Primary School</p> <p><input type="checkbox"/> Primary School</p> <p><input type="checkbox"/> Secondary School</p> <p><input type="checkbox"/> University</p> <p><input type="checkbox"/> Research Institute</p> <p><input type="checkbox"/> Educational Institution</p> <p><input type="checkbox"/> Training / Vocation Cent. / College</p> <p><input type="checkbox"/> Clinic</p> <p><input type="checkbox"/> Hospital</p> <p><input type="checkbox"/> Veterinary Clinic</p> <p><input type="checkbox"/> Dental Clinic</p> <p><input type="checkbox"/> Laboratory</p> <p><input type="checkbox"/> Church</p> <p><input type="checkbox"/> Mosque</p> <p><input type="checkbox"/> Place Of Worship</p> <p><input type="checkbox"/> Fire Service</p> <p><input type="checkbox"/> Court / Jurisdiction</p> <p><input type="checkbox"/> Library</p> <p><input type="checkbox"/> Community Centre</p> | <p><input type="radio"/> <b>INDUSTRIAL</b></p> <p><input type="checkbox"/> Quarry</p> <p><input type="checkbox"/> Borrow Pit</p> <p><input type="checkbox"/> Mining / Minerals</p> <p><input type="checkbox"/> General Manufacturing</p> <p><input type="checkbox"/> Metal or Wood Factory</p> <p><input type="checkbox"/> Paper, Chemicals, Textile</p> <p><input type="checkbox"/> Stones, Sediment, Ceramics</p> <p><input type="checkbox"/> Water Packaging, Bottling</p> <p><input type="checkbox"/> Agro-Allied</p> <p><input type="radio"/> <b>PUBLIC UTILITY UNIT</b></p> <p><input type="checkbox"/> Post Office</p> <p><input type="checkbox"/> Power Station/ Subst./ Transformer</p> <p><input type="checkbox"/> TV Or Radiostation</p> <p><input type="checkbox"/> Water Treatment Plant</p> <p><input type="checkbox"/> Dump Site</p> | <p><input type="radio"/> <b>OPEN SPACE / GREEN AREA</b></p> <p><input type="checkbox"/> Play Ground / Picnic Area</p> <p><input type="checkbox"/> Recreation and Holiday Resort</p> <p><input type="checkbox"/> Amusement Park</p> <p><input type="checkbox"/> Game Reserve / Zoo</p> <p><input type="checkbox"/> Sports Area</p> <p><input type="checkbox"/> Golf Course</p> <p><input type="checkbox"/> Equestrian Centre</p> <p><input type="checkbox"/> Country Club / Health Farm</p> <p><input type="checkbox"/> Neighbourhood Park</p> <p><input type="checkbox"/> Recreational Centre</p> <p><input type="checkbox"/> Entertainment Complex</p> <p><input type="checkbox"/> Cemetery</p> <p><input type="checkbox"/> National Memorial Park</p> <p><input type="checkbox"/> Local Park</p> <p><input type="checkbox"/> District Park</p> <p><input type="checkbox"/> Prayer Site</p> |
|---|---|--|---|--|

#### Declaration:

It is a punishable offence to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy was issued based on false or inaccurate information, the Governor may at his sole discretion, revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you supply on this form is public knowledge may be published in the media. Completed forms, evidence of payment and documents can be returned to either the Ministry of Lands and Physical Planning in Lafia or to the NAGIS Service Centre at Mararaban Gurku or to the Area Offices in Keffi, Nasarawa and Akwanga.

Please read and fill out this form very carefully. Any mistake may cause delay in the processing of your C-of-O!

